

General Disability Documentation Requirements

The general purpose of disability documentation is to establish eligibility as a qualified KU student with a disability, using criteria appropriate for higher education. Disability documentation is used to verify the nature and extent of the disability by identifying the current functional limitation(s) caused by the disability.

Documentation is not required until after a student is admitted, but providing documentation early can help ease the transition to the university setting. Disability documentation should be sent directly to Disability Resources and is welcome anytime.

As appropriate to the disability, a comprehensive report should include:

1. A diagnostic statement identifying the disability, date of the current diagnostic evaluation, and the date of the original diagnosis;
2. A description of the diagnostic criteria and/or the diagnostic tests used;
3. A description of the functional impact of the disability;
4. Medications, treatments, assistive devices/services currently prescribed, including duration;
5. A description of the expected progression or stability of the impact of the disability over time;
6. Recommendation for accommodations, adaptive devices, assistive services, and support services;
7. The name and credentials of the diagnosing professional(s)

All documentation must be provided to Disability Resources on professional letterhead and contain the dates of assessment, signatures, titles, and license/certification numbers of the diagnosing professionals. Students are informed of incomplete documentation and what is still needed. Admission standards are uniform for all students, as are degree requirements. Documentation should be sent directly to our office and is welcome anytime.

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